

## **AGENDA ITEM # V.**

### **Meals on Wheels Vehicle – Final Proposal**

**8/1/16**

County Council on Aging coordinators met with Carrie Schonlaw, Director of Aging & Human Services and Bryan Thiriot on July 18<sup>th</sup> for final discussion on options for the \$160,000 in one-time Federal/State funds available in the FY 17 Five County Area Agency on Aging budget for Capital Outlay (Meals on Wheels vehicles). The following is a summary of the discussion and proposal:

- 4 Counties requested vehicles and can provide the 28% (\$13,000) match per vehicle, so we are proposing that each receive funding for 1 vehicle. Iron County reported they do not need a vehicle at this time.
- Based upon reported mileage and usage data for the current MOW inventory in the Five County area, it was determined that Washington County had the highest need. Therefore, we are proposing they receive the funding for the 5<sup>th</sup> vehicle for which they would provide the required match.
- If additional funding becomes available either this year or next, priority would go to Garfield, Kane and then Washington County in that order; unless another County has a significant change resulting in them moving higher up on the priority of need.

#### **Next Steps:**

- Once this proposal has been approved by the Steering Committee, Five County will submit a formal request to the Utah Department of Human Services, Division of Aging & Adult Services (DAAS) to use these funds for the purchase of capital outlay (MOW Vehicles). Once approval is received from DAAS, Five County will prepare contract agreements and work with the local County Council on Aging Coordinators. Vehicles must be purchased prior to June 30, 2017.

**The Following is a summary of data obtained for the planning meeting on July 18<sup>th</sup> with County Coordinators:**

***Number of total Vehicles Requested: 6-8***

<b><i>County</i></b>	<b><i># Vehicles</i></b>	<b><i># Reason</i></b>
• Washington County:	3-5	replace high mileage/maint. costs- 1 4WD
• Iron County	0	
• Beaver County	1	replace Minersville/Milford Route- need 4WD
• Kane	1	replacement Long Valley- high mileage- 4WD
• Garfield	2	need 4WD and be able to replace routes currently using cooler with MOW Trucks.

## AGENDA ITEM # V. (Continued)

### Meals on Wheel Vehicles- Proposal

#### TOTAL FUNDING

Scenario	Federal/State Funds	Match	Total	Vehicle Cost	# Vehicles
<b>Min Req. Match</b>					
1	\$ 160,000.00	\$ 28,235.29	\$ 188,235.29	\$ 45,000.00	4.18
<b>28% Match</b>					
2	\$ 160,000.00	\$ 65,000.00	\$ 225,000.00	\$ 45,000.00	5.00
<b>50% Match</b>					
3	\$ 160,000.00	\$ 160,000.00	\$ 320,000.00	\$ 45,000.00	7.11

#### FUNDING PER VEHICLE

Scenario	Federal/state funds	Match	Total
<b>Min Req Match</b>			
1	\$ 38,278.00	\$ 6,755.00	\$ 45,033.00
<b>28% Match</b>			
2	\$ 32,000.00	\$ 13,000.00	\$ 45,000.00
<b>50% Match</b>			
3	\$ 22,504.00	\$ 22,504.00	\$ 45,008.00

**Summary:** In the FY 17 budget, the Division of Aging & Adult Services has allocated some additional federal (Older Americans Act) funding that had been held in reserve with the State. Because these particular funds will not be available in future years, it is recommended they be used for one-time not ongoing expenditures. Five County will receive an additional \$160,000 for capital expenditures. Based upon discussion with the County Council on Aging Coordinators for each of your Counties, Meals on Wheels Vehicles seem to be the most critical need. However, we would like to note that these funds could be used for other types of capital expenditures which are directly related to the delivery of Nutrition Services; with the exception of actual brick and mortar. This could include large kitchen appliances/equipment.

**Matching & Contractual Requirements:** As with other State/Federal funds there is a minimum local match requirement for these funds and a separate contractual agreement would need to be entered in to with each County as it relates to these funds, the matching requirement and use of the vehicles. The vehicles would be under the ownership of the County. However, in the un-likely event that the County was no longer willing or able to continue to operate the Senior Nutrition Program in their County; the vehicle would need to be signed over to the Five County Association of Governments and/or Division of Aging & Adult Services for use in another OAA Funded Senior Nutrition Program.

**Funding Scenarios:** Due to the nature of these funds, we wanted to address this as a separate item from the overall AOG & Aging Programs budget approval process to assure the Steering Committee and each of the Counties are actively involved how best to proceed in the use and allocation of these funds. The above funding scenarios provide 3 options for how the funding could be divided if used for purchase of new MOW Vehicles. The current estimated cost of a 4 wheel drive MOW vehicles is approximately \$45,000. The above scenarios provide options based upon a minimum match requirement, 28% match or 50% match which then determines how many vehicles could be purchased based upon what the Counties are able to match. Five County has also discussed these scenarios with the County Coordinators at our May 23rd meeting (Beaver coordinator absent due to emergency).

## **AGENDA ITEM # V. (Continued)**

### **Vehicles with Highest Mileage:**

<b>County</b>	<b>Mileage</b>	<b>Frequency</b>	<b>4WD needed</b>
• Kane County	120,218	3xweek – 40-50 miles	Yes
• Washington (#95 Enterprise)	112,756	3x week – 60 miles/180 week	Yes
• Washington (#85 St. George)	101,640	4x week – 40 miles/160 week	
• Washington (#81 Hurricane)	99,405	4x week – 40 miles/160 week	
• Washington (#14 St. George)	84,979	4x week – 50 miles/200week	
• Beaver (Miner/Milford)	84,354	4x week – 52 miles/208 week	Yes

### **Priority of Need for 4WD:**

1. Garfield County
2. Beaver County
3. Kane County
4. Washington County

### **Adding new route or replacing cooler route:**

Garfield County

Beaver will coordinate with Washington County for possible purchase of the MOW vehicle Beaver will be replacing with the new 4WD vehicle as this could help Washington County in replacing another of their high mileage vehicles.

Also attached the information from the original proposal submitted at the June Steering Committee meeting.